

**The Scottish Episcopal Church
Greyfriars
Kirkcudbright**

Minutes of the meeting held on Thursday 8th November 2018 at 7pm in Greyfriars House.

- 1 **The opening prayer** was given by the Revd. Stephen Hazlett. Present at the meeting were: The Rector (SH); Anthony Bird (AB) Gwen Shaw (GS); Barbara Hawkesford (BH); Dr Mike Moore (MM); and Robert Reddaway (RR). The Rector welcomed everyone.
- 2 **Apologies for absence:** were received from Nigel and Sue Davies and Drostie Tame.
- 3 **Minutes of the meeting held on 13th September 2018:** these were agreed and signed by the Rector.
- 4 **Matters arising:** There were no matters arising not covered by the agenda.
- 5 **Reports:**
 - a. Lay representative: Barbara Hawkesford (BH) had distributed her report prior to the meeting meeting and was congratulated on its content. She would report on the meeting held on 3rd November that the Rector, Barbara McFarlane and she had attended with her AGM report.
 - b. *Treasurer:* Anthony Bird (AB) the Treasurer also had distributed his report prior to the meeting. He outlined the various headings. He believed at this stage we should review our investments. **Agreed** that Bob Reddaway and AB should do this. AB will also ask the diocese if they have a template constitution as our current one was rather outdated. Once received he, the Rector and Secretary would amend if required. Having made the decision to increase the hourly fees for Greyfriars House to £10 an hour from September 2019 he wished to make sure a letter was sent to all current groups outlining this change. If Marie Jackson from SCVS is no longer able to audit them; Mike Ashmore would be asked if he was willing to do so. **Action Anthony Bird and Bob Reddaway.**
 - c. *Property:* Nigel Davies (ND) had circulated his report prior to the meeting and in his absence some further discussion was held. The Property Register has still to be completed. Richard Glass had inspected the damp in the Rectory with Andy Campbell and

found no ingress. (AB) felt with the water running down the outside of the church that the lightning conductor should be checked to cover our insurance if a problem. (GS) had approached some painters for Greyfriars House for the outside wooden windows and the door; one had given a quote. GS Constructions (Borgue) Ltd had provided a quote to replace the other south facing upstairs windows giving us some leeway avoiding further deterioration and balancing the building. Agreed to accept this quote and have the work carried out. Proposed by Anthony Bird seconded by Bob Reddaway.

The main church information board to be removed, if possible to the west wall beside the main entrance as it is currently badly situated and obscured by foliage. **Action Nigel Davies to arrange.** (is planning required?)

- d. *Churches Together:* A report had been received from Doreen Blackadder. The following dates were for our diaries: Winter Wonderland 8th December; next Food Bank collection 11th December; ecumenical Childrens Christmas party Catholic Church Hall on 15th December; Carols by Candlelight Parish Church at 6pm on 16th December with refreshments; Carol singing, meet at Keystore at 4pm on Saturday 22nd December tea/biscuits in Greyfriars House afterwards (agreed by Vestry); Christmas Day Lunch on 25th December 12 for 12.30pm in the Parish Church Hall.
- e. *Protection of Vulnerable Adults & Children:* Gwen Shaw (GS) confirmed that she had nothing to report so had not written a report.
- f. *Sunday School:* in the absence of (DT) the Rector confirmed that he was happy with our progress and the support given by the teachers and the children attending. There were approx. 14 children who attended at various times and this might lead in due course to Confirmation classes.

- 6 **AGM Sunday 25th November.** The Secretary reminded everyone that their reports for the AGM would need to be with her by **no later than 19th November** in order that photocopies could be made for distribution on the morning after church. **Action ALL.**

7 **Other Matters**

- a) Donations from the late Colonel Grant Oliver's funeral of approx. £700; ideas for discussion. Mrs Oliver had been consulted and had declined to have a refurbished Sacristy in his name. (RR) had suggested more storage space and if a suitable chest or chests similar to the one in the Transept could be found that might be suitable. **Action Bob Reddaway and Gwen Shaw**

- b) The trees around the church had been cut back but more maintenance was required around the church and Greyfriars House. The Rector wished to thank Lindsay Forbes for mowing outside on a regular basis.
- c) As above and date agreed for autumn cleaning the church and outside to be on **Saturday 24th November at 10am**. All hands on deck please! **Action ALL.**
- d) General discussion was held about cleaning on a rosta; this was declined by the Vestry and agreed that a new cleaner should be found and be managed by a member of the Vestry other than the Treasurer. **Action Barbara Hawkesford will check & report back.**

8 Joint Vestry meetings:

- a) A vote was taken on the Joint Bank account document with its amendments by Laura Durling and Mike Ashmore: it was unanimously agreed and proposed by Anthony Bird and seconded by Bob Reddaway.
- b) Date chosen by Greyfriars for our next joint meeting to be held here is **Thursday 11th April 2019 at 7pm**; meeting and social. St Mary's can offer an autumn date in September or October.

9 Correspondence:

- a) *Bishop Gregor's replacement*: a letter from the Interim Bishop had been received and the Rector and two Lay representatives had attended the first meeting.
- b) S.C.V.S. A progress report had been received and circulated prior to the meeting and their opening times had changed to Monday to Thursday from 9am – 4pm.
- c) *Note about bells for 11th November*: not applicable to us.
- d) *Diocesan Cycle of Prayer*: Greyfriars and St Mary's are prayed for on 8th of each month.
- e) *Learning & Discipleship Development Team*: recommendations for Book of the Month.
- f) *Choose Life*; report from Rachel Inglis; there was a general discussion and Vestry agreed with Rachel's report and agreed we would endeavor to do all we could to be an ecologically aware Christian community. We would ask Rachel to undertake any necessary actions with others and make note on the website of her report. The Rector thanked Rachel for all her thoughtful suggestions. **Agreed.**

10 **Winter Wonderland Saturday 8th December 2018**: The Rector said all was in hand and a good supply of toys had been sourced at reasonable cost. Inner Wheel ladies would once again look after the refreshments and Bishop Gordon had been asked to play during the day.

11. A.O.C.B:

- **Christmas Tree Festival in the Parish Church;** agreed Greyfriars would enter with a tree highlighting our Sunday school.
- **Gift Sunday 2nd December** date agreed to coincide with Sunday school .
- **Christmas Eve Holy Communion at 11.15pm:** agreed to have candles with holders for the congregation. **GS will order.**
- The date for the next **Vestry meeting** and dates for 2019 will be agreed at the AGM on 25th November.

10 **Prayer:** the meeting concluded with the Grace at 9pm.